## Chem HelpDesk Website User Guide

# FOR GENERAL PUBLIC

(www.chemhelpdesk.org)

## Chem HelpDesk website URL: www.chemhelpdesk.org



#### The Chem HelpDesk website provides the following options:

- 1. Send suggestion
- 2. Questions and Answers
- 3. News and Information

- 5. FAQ
- 6. Contact Us
- 7. Site map

4. About us



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#### **1. Send suggestion**

Users can send suggestions, comments, feedback about the website or system to the Chem HelpDesk coordinator and executive secretary here.

**Step 1**: Fill in "your suggestion", "name" and "E-mail address" (for us to keep on record). **Step 2**: Click the "Preview Suggestion" button.



#### 1. Send suggestion (cont.)

**Step 3:** Once you have previewed your suggestion, click the "Go back" button to return to the suggestion page or click the "Submit suggestion" button to send the suggestion to the Chem HelpDesk coordinator and executive secretary.

Log in 1 Send suggestion	Questions & Answers You are here: Send suggestion >	News & Information About Us Preview suggestion		
User Guide for general public Risecon developed				
What's new	You have entered the following s Suggestion :	uggestion: Type your suggestion here		
The International Workshop to Strengthen Capacities for Sound Chemicals Management in South-East Asia Region	Name : E-mail address :	user user@chemhelpdesk.com		
If you would like to make changes to your suggestion, click Go back button. To submit your suggestion, click Submit suggestion button. Go back Submit suggestion Step 3				

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#### 2. Questions and Answers

The **"Questions & Answers"** page will show a list of questions from registered users and answers by experts. Users can view questions and answers by clicking on the question.



#### **3. News and Information**

#### The "News and Information" page contains 4 headers

- 1. News and Information
- 2. Activities
- 3. International Cooperation
- 4. Related websites

Log in Send suggestion	Questions & Answers You are here: News and informa	News & Information	About Us	
News and Information	News			
Activities	Latest News			
International Cooperation	Labornono			
Related Websites	May 19, 2013   Al Jazeera Hong Kong dolphins at risk from pollution, Hong Kong Environmentalists fear Hong Kong's pink dolphins are in danger as pollution rises in their habitat May 19, 2013   Manchester Evening News Chemical incident closes part of Manchester's Northern Quarter, UK Fire fighters were called to Underground Complex on Tariff Street at around 7.15am today after a member of			
User Guide for general public Please download				
What's new	staff mistakenly put cleaning fluid in a drum of chemicals commonly used in the sauna industry			
The International Workshop to Strengthen Capacities for Sound Chemicals Management in South- East Asia Region	May 19, 2013   Times of Malt Baby on the way: Chemical MUMBAI: The joy of impendi suffers from one of the rare pregnancy, or so doctors in M	a <b>beats rare sperm defect,</b> ing parenthood is sweete est forms of infertility. Shre West Asia, where he works	<b>India</b> r for NRI engineer Shreeka eekant's sperm are too abr s, had told him	nt and wife Simi because he normal in shape to ensure a

#### (1) News and Information

This page will show news related to chemicals from around the world. Users can view the news by clicking on the headline of interest. This will open a new browser window for the external link with the news article of interest.



#### (2) Activities

This page will show the Chem HelpDesk's activities and a schedule of various meetings and activities of organizations related to the use of chemicals. Click on the date in the calendar to see details of the meetings.

	3
Log in Send suggestion	Questions & Answers     News & Information     About Us       You are here: News and information > Activities
News and Information	Chemical activities
Activities	Chem HelpDesk's activities
International Cooperation	
Related Websites	The International Workshop to Strengthen Capacities for Sound Chemicals Management in South-East Asia Region 24-27 <sup>th</sup> May 2011 Chulabhorn Research Institute, Bangkok, Thailand
User Guide for general public Please download	The First Workshop of the users of Chem HelpDesk Thursday 29 <sup>th</sup> April 2010   8:30am - 4:30pm Chulabhom Research Institute, Bangkok, Thailand
What's new	
	<u>Older activitie</u> :
The International Workshop to Strengthen Capacities for Sound Chemicals Management in South-	Global activities
East Asia Region	Chemical Safety - Global activities
	Today May 2013 ▼ @Print Week Month Agenda ▼
	Sun         Mon         Tue         Wed         Thu         Fri         Sat           28         29         30         May 1         2         3         4
	Ordinary and extraordinary meetings of the conferences of the parties to the Basel, Rotterdam and Stockholm Conventions
	V Latin America Risk Assessment Workshop (LARAW)

#### 3. News and Information (cont.)

#### (3) International Cooperation

There are 4 categories of International Cooperation:

- International cooperation,
- Multilateral Environmental Agreements (MEAs),
- Chemical Safety Towards Sustainable Development, and
- International Law and Regulations.

	3		
Log in Send suggestion	Questions & Answers     News & Information     About Us       You are here: News and information > International Cooperation		
News and Information	International cooperation		
Activities	International cooperation		
International Cooperation			
Related Websites	Intergovernmental Forum on Chemical Safety (IFCS)		
User Guide for general public Please download	The Intergovernmental Forum on Chemical Safety (IFCS) is a unique, over-arching mechanism to develop and promote strategies and partnerships among national governments, intergovernmental and non-governmental organizations, for the promotion of chemical risk assessment and the environmentally sound management of chemicals. >>>		
10/1	Strategic Approach to International Chemicals Management (SAICM) The Strategic Approach to International Chemicals Management (SAICM) is a policy framework for international action on chemical		
The International Workshop to	hazards that supports achievement of the World Summit on Sustainable Development (WSSD, Johannesburg, 2002) goal to ensure that "by 2020 chemicals are produced and used in ways that minimize significant adverse impacts on human health and the environment".		
Strengthen Capacities for Sound Chemicals Management in South- East Asia Region			
	The International Conference on Chemicals Management is organized by the United Nations Environment Programme (UNEP) and the Inter-Organization Programme for the Sound Management of Chemicals (IOMC), with the aim to protect humans and the environment against harmful chemicals. >>>		

## 3. News and Information (cont.)

#### (4) Related websites

There are 3 categories of related websites:

- International agencies: international organization websites,
- The Conventions related to Chemical safety and Chemicals management: various international conventions, and
- National agencies (SEAR's country links): websites of related Ministries and Divisions in each SEAR country.

	3	
Send suggestion	Questions & Answers         News & Information         About Us           You are here: News and information > Related websites	
News and Information	Related Websites	
Activities International Cooperation	International agencies:	
Related Websites	Website	Detail
User Guide for general public Please download What's new	World Health Organization (WHO) http://www.who.int/en/	WHO is the directing and coordinating authority for health within the United Nations system. It is responsible for providing leadership on global health matters, shaping the health research agenda, setting norms and standards, articulating evidence-based policy options, providing technical support to countries
The International Workshop to		and monitoring and assessing health trends.
Strengthen Capacities for Sound Chemicals Management in South- East Asia Region	WHO - chemical safety http://www.who.int/topics/chemical_safety/en/	Chemical Safety is achieved by undertaking all activities involving chemicals in such a way as to ensure the safety of human health and the environment.
	WHO - environmental health emergencies http://www.who.int/environmental_health_emergencies/en/index.html	This site presents relevant information regarding the main environmental risks to health during emergencies. It also addresses the different phases of the disaster management cycle for environmental health emergencies.

#### 4. About us

#### The "About us" page has 7 headers:

💑 Log in

- (1) About us (5) About CRI
- (2) Background (6) About ICEHT
- (3) Missions
- (4) Workflow



📝 Send suggestion

(7) About WHO/SEARO



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#### What's new

The International Workshop to Strengthen Capacities for Sound Chemicals Management in South-East Asia Region

#### About us (Chem HelpDesk)

Questions & Answers You are here: About us

The Chem HelpDesk was established as a joint initiative between the World Health Organization Regional Office for South-East Asia (WHO/SEARO) and the Chulabhorn Research Institute (CRI) through the International Centre for Environmental Health and Toxicology (ICEHT) in Bangkok, Thailand.



The aims of the Chem HelpDesk are to address the issue of the widening gap in the field of chemical safety between developed and developing countries, and to empower countries in the South-East Asian Region to manage the import, manufacture and processing, storage, distribution, transport, use, recycling and disposal of chemicals. This project was initiated in August, 2008 with the pilot phase running until July, 2010.

The Chem HelpDesk is not-for-profit, and through a website will provide cost-free answers to questions submitted by registered users. These answers will be provided by experts in the field who supply technical and scientific advice as part of our Community of Practice (CoP).

It is the aim of the Chem HelpDesk to benefit users and to help countries in areas of most need to protect human health through the safe use and management of chemicals.

#### The Chem HelpDesk Website provides a platform for:

1. Submitting questions about the safe use and management of chemicals, with answers being provided by experts (this service will initially be available only for registered users, although questions and answers posted onto the site will be viewable by all visitors)

2. Finding information related to the safe use and management of chemicals, including

- News
- Related websites
- Activities

3. Sending suggestions, comments, or queries related to the use of the website by clicking the "Send suggestion" button, or emailing us at "coordinator@chemhelpdesk.org"

4. A keyword search of the whole website by clicking the "Search" button



## **5. FAQ**

## The "FAQ (Frequently Asked Questions)" page will show:

- How to submit questions to the Chem HelpDesk.
- How to change passwords and edit profiles.
- How to send feedback and suggestions to the website.

Log in Send suggestion	Questions & Answers     News & Information     About Us       You are here: FAQ
User Guide for general public	FAQ (Frequently Asked Questions)
Please download	When the second seco
What's new	This service is initially available for registered users only. We plan on making this service available to the general public at a later date. If you
The International Workshop to Strengthen Capacities for Sound Chemicals Management in South-East Asia Region	are a registered user, please login before proceeding. After logging in as a registered user, you can send questions related to the safe use and management of chemicals by clicking "Manage" on the top menu and then clicking "Submit Question" on the left menu as Figure 1.

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The **"Contact us"** page shows the Chem HelpDesk address (Thai and English version), e-mail address, as well as provides a map.

Log in Send suggestion	Questions & Answers You are here: Contact us	News & Information	About Us	
User Guide for general public	Contact us			
Please download What's new The International Workshop to Strengthen Capacities for Sound Chemicals Management in South-East Asia Region	Chem HelpDesk address : M floor of Biomedical Science Building, Chulabhorn Research Institute. 54 Kamphaengphet 6 Talat Bang Khen, Lak Si Bangkok 10210 THAILAND ขั้น M, อาคารวิทยาศาสตร์ชีวการแพทย์ สถาบันวิจัยจุฬาภรณ์ 54 ถ.กำแพงเพชร 6 ตลาดบางเขน, หลักสี กรุงเทพมหานคร 10210			
	Phone:       (66-2)-553-         Fax:       (66-2)-553-         E-mail:       coordinator(         View CRI map in a larger map       Link to: (Click here for map) ht	8555 ext. 8216, 8219 8536 @chemhelpdesk.org tp://www.cri.or.th/en/about_c	ontact.php	
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#### 7. Site Map

## The "Site map" page shows the structure/organization of the Chem HelpDesk website.



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